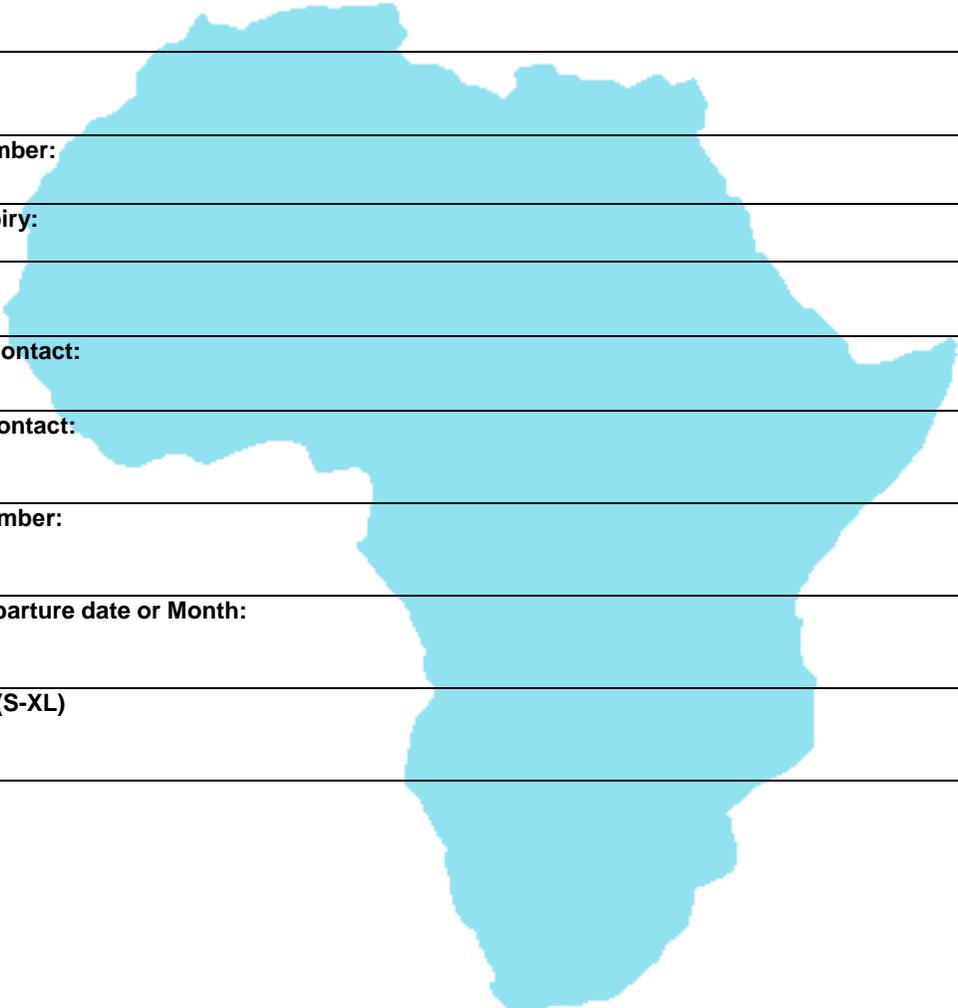


**KENYA TRIP BOOKING FORM – Black down Scouts
August 2019**



Full Passport Name:
Date of Birth:
Address:
Mobile Number:
Home Tel:
Email:
Passport Number:
Passport Expiry:
Nationality:
Emergency Contact:
Relation to Contact:
Contact's Number:
Preferred Departure date or Month:
T-Shirt Size: (S-XL)





Please state any medical conditions that may affect your trip: (Use overleaf if necessary)

Please state any specific dietary requirements/allergies: (Use overleaf if necessary)

Please note that you will need to supply Younique Travel Adventures Ltd with photocopies of your passport prior to travel. Your insurance must cover you explicitly for working in schools and you will be asked to provide a copy prior to departure.

A £200 non-refundable Deposit is due ASAP and a further £200 non-refundable deposit is due one month after your initial Deposit. Payment information will be sent on return of this form.

If you are returning this form by post please send to:

Younique Travel Adventures, Arclite House, Swindon, SN5 5YN

I have read, understand and agree to the Booking Terms & Conditions and the Volunteer Code of Conduct. (Attached)

Volunteer's Name: _____

Parent's Name: _____

Volunteer's Signature: _____

Parent's Signature: _____ (not required if volunteer is over 18)

Date: / / 20

Terms & Conditions – Younique Travel Adventures

TATOL NUMBER T7609 TTA Number Q5038



The following Terms & Conditions apply to all bookings with Younique Travel Adventures Ltd. Please take the time to read these carefully, as they are written to protect your interests. You are bound by these Terms and Conditions, herein set out, upon issue of payment confirmation of deposit, whether by email or post. (You should accept these terms only if you have carefully read and understood the contents).

1. Your Contract

a) Your contract is with "Younique Travel Adventures Ltd", "Younique Travel Adventures " "YTA", "we" or "company".

When you make a booking you confirm that you have the authority to accept and do accept the terms and conditions set out below. Please read these conditions carefully as you will be legally bound by them. Any additional stipulations that apply to specific programs will be made clear prior to you confirming a booking.

b) "Your Financial Protection" TATOL NUMBER T7609

"When you buy an ATOL protected flight or flight inclusive holiday from us you will receive an ATOL Certificate. This lists what is financially protected, where you can get information on what this means for you and who to contact if things go wrong."

"We, or the suppliers identified on your ATOL Certificate, will provide you with the services listed on the ATOL Certificate (or a suitable alternative). In some cases, where neither we nor the supplier are able to do so for reasons of insolvency, an alternative ATOL holder may provide you with the services you have bought or a suitable alternative (at no extra cost to you). You agree to accept that in those circumstances the alternative ATOL holder will perform those obligations and you agree to pay any money outstanding to be paid by you under your contract to that alternative ATOL holder. However, you also agree that in some cases it will not be possible to appoint an alternative ATOL holder, in which case you will be entitled to make a claim under the ATOL scheme (or your credit card issuer where applicable)."

"If we, or the suppliers identified on your ATOL certificate, are unable to provide the services listed (or a suitable alternative, through an alternative ATOL holder or otherwise) for reasons of insolvency, the Trustees of the Air Travel Trust may make a payment to (or confer a benefit on) you under the ATOL scheme. You agree that in return for such a payment or benefit you assign absolutely to those Trustees any claims which you have or may have arising out of or relating to the non-provision of the services, including any claim against us, the travel agent (or your credit card issuer where applicable). You also agree that any such claims may be re-assigned to another body, if that other body has paid sums you have claimed under the ATOL scheme."



c) Project placement prices are made clear on the individually specified pages. The moment we receive your payment, we start processing your application and, therefore, Younique Travel Adventures Ltd's Refund Policy becomes active. If we do not receive all payments due in full and on time we reserve the right to treat your booking ards cancelled by you.

d) Dependent on which programme/s you have selected, you may be sent further forms to complete and return to us. Younique Travel Adventures Ltd reserves the right to postpone your programme if you have not returned all the necessary completed forms to process your application within the required timeframes .Younique Travel Adventures Ltd also retains the right to refuse any application deemed unacceptable for any reason, which will be refunded in accordance with the company's refund/cancellation policy (8).

e) All Deposits are non-refundable.

f) The prices of Younique Travel Adventures Ltd project placements are based on exchange rates from January 2015. Whilst we reserve the right to change our prices at any time before you book, the price on your booking invoice will not be increased or decreased except in the following circumstances -:

A surcharge will be payable, where transportation costs and/or any taxes, or fees payable for services such as embarkation/disembarkation fees at ports that may increase. Even in such cases, we will absorb increased costs up to a total amount equivalent to 5% of the cost of your confirmed programme (excluding insurance premiums, any amendment charges and flights not included in the programme).

If the increased costs exceed this 5% we may levy a surcharge. In the unlikely event that any surcharge is greater than 10% of the cost of your programme (excluding insurance premiums, any amendment charges and flights not included in the programme), you will be entitled to cancel your booking and receive a full refund of all monies paid to us (except for any amendment charges and flights where applicable), or you can book an alternative trip if available, with the appropriate price adjustment. In no circumstances will a surcharge be notified to you within 30 days of departure. (The requirement of the company to absorb the 5% amount referred to in the clause is subject to any change in the law following the date of writing of these terms and conditions and to the extent that any change in law removes such requirements we may pass on the full amount of any surcharge to you).

g) For additional arrangements, which do not form part of our packages, we reserve the right to pass on any cost increases to you in full such as return airport transfers accompanied by a Younique Travel Adventures Ltd Co-ordinator.

h) For trips secured with a deposit, the full balance must be paid six weeks prior to travel.

i) Organised flights for groups must be paid 12 weeks prior to travel. The full flight cost is required if you drop out before this deadline.

2. Confirmation Invoice



a) On receipt of your booking and all appropriate payments, we will, subject to availability, confirm your arrangements by issuing a booking confirmation, and/or invoice. Please check the details of your confirmed booking carefully. Please contact us immediately if any information, which appears on the confirmation, or any other document appears to be incorrect, or incomplete, as it may not be possible to make changes later. Where we act only as an agent we will have no responsibility for any errors in any documentation except where those errors were made by ourselves.

3. Website and Brochure Accuracy

a) Every effort is made to provide as much pricing information as possible on our website and on our leaflets and to ensure this information is accurate. Any programme information detailed in any other marketing medium is deemed correct at the time it is written.

Regrettably, however, changes and errors do occasionally occur. We cannot accept liability for errors that become apparent, or occur after this material has been produced. Prices and details of products and services and any offers posted online are subject to change without notice and all products, services and offers are subject to availability. We will do our utmost to ensure you are notified of any programme changes that may affect you prior to your departure, if Yunique Travel Adventures Ltd is made aware of the changes in enough time to do so.

4. Insurance

a) It is a condition of booking that every passenger must have purchased travel insurance for the entire duration of your project, which explicitly covers your for volunteer work. If you are on placements where travel insurance is not included and if you do not take out insurance through us, you must ensure that the cover provided by your insurance is adequate and appropriate for your placements and personal needs and that it also covers the cost of repatriation, including air evacuation costs, should such a situation necessitate it. You must provide details of your insurance policy (policy number, insurer and emergency assistance telephone numbers) prior to your departure. It is your responsibility to ensure that you are adequately insured, as we will not check your policy. If you join the programme without adequate insurance you may not be allowed to continue on the programme with no right of refund. Yunique Travel Adventures Ltd accepts no responsibility for the loss of, or damage to, personal property or valuables. Insurance to cover the loss of baggage and valuables is also highly recommended.

b) It is important to understand that some projects that we arrange volunteers to work with do not possess any form of public liability insurance cover, due to the nature of the work. If you wish to be covered for personal liabilities insurance for the duration of your trip, you must ensure your policy accommodates for this.

5. If you change your booking

a) Should you wish to make any changes to your confirmed arrangements, you must notify us as soon as possible. Any such request must be in writing from the person who made the booking. We will do our



best to meet your request, but it may not always be possible. If you change from one programme to another, or change your departure date, there will be an administration fee of £50 in addition to any change in programme cost and any charges incurred or imposed by any of our suppliers. You should be aware that these costs could increase the closer to the departure date that changes are made.

b) If it is necessary for you to postpone your programme, you must reconfirm the new departure date within 12 months. Failure to do so will result in the booking being cancelled and any monies forfeited. Project placement prices may be subject to an administration fee in the event of a trip having been postponed.

c) Please note that changes to your booking dates requested by you less than 12 weeks before departure date are considered cancellations.

6. If you cancel your booking

a) You may cancel your arrangements at any time, subject to the terms of Yunique Travel Adventures Ltd's cancellation policy. Should you need to cancel your chosen arrangements you must immediately advise us in writing. Notice of cancellation will only be effective when it is received in writing by us.

b) If you cancel your booking within twelve weeks of departure, the following cancellation charges will be incurred:

105-150 days = 25% of the entire trip fee

84-105 days = 50% of the entire trip fee

42-84 days = 75% of the entire trip fee

0-42 days = 100% of the entire trip fee

c) We would strongly recommend that you take out full insurance at the time of booking, which should then in most cases include cover, under certain circumstances, against loss of deposit, or cancellation fees.

d) Once on the programme, in the event you decide to discontinue the programme before it is due to end, for any reason, there will be no refund. By consulting your In-country Co-ordinator, it is possible to arrange an escorted return airport transfer, subject to cost and an administration fee incurred by you totalling no more than £90.

7. If we change/cancel your trip

a) It is unlikely that we will have to make any changes to your trip, but we do plan the arrangements many months in advance. Occasionally we may have to make changes and we reserve the right to do so at any time. Most of these changes will be minor and we will advise you of them at the earliest opportunity. A minor change is any change which, taking account of the information you have given us



at the time of booking, or which we can reasonably be expected to know as a travel operator, we could not reasonably expect to have a significant effect on your confirmed trip.

b) The whole philosophy of this style of travel, as outlined on our website, is one which allows some alternatives and a degree of flexibility. The outlined itineraries given for each programme must therefore be taken as an indication of what you should accomplish, and not as a contractual obligation on our part. When necessary, we reserve the right to make alterations to a trip without notice, including to the itinerary, excursions, activities, accommodation, and amenities. These alterations may be made if in our reasonable opinion it be regarded as essential to provide due care, or to ensure the satisfactory progress of the programme, but are not limited to these reasons. Changes in itinerary may be caused by local political conditions, flight cancellations or delays, mechanical breakdown, road conditions, weather, border restrictions, sickness, force majeure and other unforeseeable circumstances. It is a fundamental condition of joining any of the projects described in the brochure, on our website, or any marketing material, that you accept this flexibility, and acknowledge that delays and alterations and their results, such as inconvenience, discomfort, or disappointment are possible. If you are unable, or do not choose, to complete an itinerary outlined for a programme, we are not liable to supply alternative itineraries, excursions, accommodations, services, or staff for the period when you are not present with the group.

c) We will endeavor to let you know, as soon as we can if, through no fault of your own, we are forced to significantly alter your programme. Should your programme be interrupted by events that we could not reasonably have anticipated and the event significantly affects your programme, we will endeavor to find an alternative programme as soon as is reasonably possible. You have the right to accept, or decline the alternative. Under these circumstances, refunds will not be made and any travel costs incurred will be your responsibility. Younique Travel Adventures Ltd cannot accept liability for any programme changes, or cancellations, as a result of "force majeure", for example war or threat thereof, terrorism, fire, sickness, bad weather, acts of government or local authority, acts of God. Except in the case of extraordinary circumstances beyond our control we will not cancel a programme less than 8 weeks prior to departure.

d) Should you be the only person booked on a programme 30 days prior to departure we may take the decision to cancel the programme. You will be given the option of switching to another programme, postponing your trip, or a refund (not including flights, insurance, and visa fees).

e) If we have to make a significant change or cancel (except in the case of "force majeure"), we will tell you as soon as possible and if there is time to do so before departure, we will offer you the choice of the following options:-

- i. for significant changes, accepting the changed arrangements or
- ii. purchasing alternative arrangements from us, of a similar standard to those originally booked if available (if the chosen alternative is less expensive than your original one, we will refund the difference but if it is more expensive, we will ask you to pay the difference) or



iii. cancelling the booking and obtaining a prompt refund of the money paid (not including flights and Visa fees) - as long as you have given us written notification of cancellation within 7 days of the date on which you were notified of the alterations.

If we have to make a significant change, or cancel, 8 weeks or less before departure, subject to the exceptions below, we will pay you the following compensation:

Period before scheduled departure date within which a significant change is made known to you. More than 55 days – Nil. 43-55 days - £5. 28-42 days - £10. 15-28 days - £20. 0-14 days - £30.

8. Force Majeure

a) We will not accept liability, or pay any compensation where the performance or prompt performance of our contractual obligations is prevented, or affected, or you otherwise suffer any loss, or damage, due to circumstances that come under the definition of 'force majeure'. In these booking conditions 'force majeure' means any event that we, or the supplier of the services in question, could not foresee, or avoid, even with all due care. Such events include, but are not limited to war, the threat of war, insurrection, riots, strikes, civil action decisions by governments or governing authorities, natural disaster, bad weather, technical or maintenance problems with the transport, criminal and terrorist acts or similar circumstances beyond our control.

9. If you have a problem or complaint

a) If you feel that you have reason for complaint during your programme it is your responsibility to ensure, at the earliest possible opportunity, that any perceived failure in the performance, or improper performance, of the contract, whether by the company, or its suppliers, is communicated to the programme representative or supplier, and simultaneously inform Younique Travel Adventures Ltd by email or telephone, so that the concerns can be addressed. This must be followed up in writing immediately, if not at the earliest possible opportunity.

b) You must communicate any complaint to us, the supplier of services and the programme representative at the earliest possible opportunity and whilst you are still on the programme. Failure to do so will affect our ability to investigate the complaint and your rights under the contract. Until we know about a problem or complaint, we, or the supplier, cannot begin to resolve it. If your complaint or problem is not resolved to your satisfaction you must write to us within 28 days of the programme completion date.

10. Our Liability to You

We will not be liable for any injury, illness or death or consequent losses suffered by you or any member of your party where such injury, illness or death was not caused by lack of reasonable care/skill on our part, or that of our suppliers in performing our obligations under the contract.

ii. We will not be responsible for any claim arising as a result of any, or all, of the following;-



- 1) the fault of the person(s) affected or any member(s) of their party or
- 2) the fault of a third party not connected with the provision of your programme which we could not have predicted, or prevented, or
- 3) the fault of anyone who is not carrying out work for us (generally or in particular) at the time, or
- 4) an event or circumstance that we or the supplier(s) of the service in question could not have predicted or prevented. This may include (but is not limited to) an occurrence of force majeure, as described in these booking conditions.

iii. In respect of travel by sea, rail and air, and the provision of accommodation, our liability will be governed by and limited in accordance with the relevant international conventions. The provisions of these Conventions and any other convention in force at the time of your trip are incorporated into these booking conditions and form part of your contract.

iv. In respect of claims for death and personal injury we will not be liable for any loss of profit, or loss of business, or any form of consequential loss or damage, whether or not arising as a result of physical damage to property and regardless of the actual cause of such loss or damage.

b) The services and facilities included in your package will be deemed to be provided with reasonable skill and care if they comply with any local regulations which apply, or, if there are no applicable local regulations, if they are reasonable when compared to the local standards and customs.

11. Supplier Conditions of Carriage

a) Locally arranged transport is used at times during the programme. You agree to also abide by the terms and conditions of all such carriers related to the trip.

b) Where public transport is used we cannot be held responsible for its standards, nor liable for any damages, loss, or injury, incurred during its use.

12. Behavior

a) A booking is accepted on the strict understanding that you undertake to comply with the laws, customs, foreign exchange, drug and all other regulations of any countries visited during the programme, as well as all hygiene, safety and security rules. In addition, all of our projects and its volunteers work in accordance with our Volunteer Code of Conduct, which is intended to ensure your safety and enjoyment of the programme as well as highlight what is expected of you whilst in Kenya, in respect to your home stay and local culture. You will be advised of any specific programme rules either in your pre-departure information, or during your orientation. Do be aware that in the event that you are found violating such rules, or laws and regulations, or otherwise prejudicing the safety, or well being of a group or volunteer, or progress of the programme, we may terminate your trip with us without any liability on our part. No refund will be given for remaining time outstanding on project placement nor

will you be reimbursed for any subsequent costs incurred from food, accommodation, travel or any other expenses.



13. Marketing Materials

a) Any likeness, or image of you, secured, or taken, on any of our programmes may be used by the Company without charge in all media for bona fide promotional, or marketing purposes, such as in brochures, slides, video shows and the internet. By participating in our programmes you are agreeing to waive any rights to these images, or comments made and agree that they may be used by Younique Travel Adventures Ltd in future promotions.

14. DBS formally known as a Criminal Record Bureau (CRB) Check

a) When signing up to any project involving work with children, or vulnerable adults, you are agreeing to undergo an enhanced DBS check to ensure your suitability for the placement. We reserve the right to delay, or postpone, your programme until the DBS check has been completed and are not responsible for any delays in this process or costs incurred. Should you fail the DBS check for any reason, Younique Travel Adventures Ltd reserves the right to cancel your placement, and no refund of monies will be given.

b) You are responsible for completing a DBS check upon booking a project placement with us where you will be working with vulnerable children/adults and the original paperwork must be forwarded to us together with your travel insurance policy. No costs incurred relating to the DBS check will not be absorbed/reimbursed by Younique Travel Adventures Ltd.

15. Volunteer Group Lists

a) By agreeing to our terms and conditions you consent that we may provide the email address that you have supplied to us to other participants travelling on the same programme as you on the same dates. Providing you with a buddy list enables you to communicate with other members of your group before departure should you wish to. We will remove your email address from the list only if we receive written instruction (mail or email) from you to do so. Please note, you will only be sent a Volunteer Group List for specific group programmes.

16. Passports and Visas

a) It is your responsibility to be in possession of a valid passport and any necessary visas, or health documents, as required, for the entire duration of your programme, and to ensure that you meet the entry requirements of the countries that you are travelling to. Requirements may change and you must check the up to date position in good time prior to departure. The name in the passport must match the name on your ticket where provided. We cannot accept liability, or consider refunds if you cannot travel, because of incomplete, invalid or incorrect documentation.

b) You will require a visa to gain entry into Kenya. It is your responsibility to organise any visas necessary for the trip. As the activities you are involved in do not constitute work in most countries, and you are



not in paid employment, but are a paying visitor, Younique Travel Adventures Ltd recommends that you apply for a tourist visa where necessary. If you break the conditions of your visa whilst you are on your programme, for example undertaking any work for which you are paid without an appropriate visa, and as a result you are asked to leave the country, you will not be entitled to any refund, or alternative placement. See www.fco.gov.uk/travel for relevant advice.

17. Health & Travel Advice

a) Any information, or advice provided by the Company on matters such as visas, medications, vaccinations, climate, clothing, baggage, special equipment, permits, specific itinerary details etc, is given in good faith to the best of our knowledge at the time, but without responsibility on the part of the Company as to individual requirements for specific trips.

b) In the interests of health and safety, you must comply with the following requirements. If you fail to comply with any of the following, Younique Travel Adventures Ltd cannot be held liable:

i. You must visit your GP, or reputable travel clinic, several months prior to departure in order to find out what vaccinations you may require and to ensure these are administered within plenty of time.

ii. You must ensure you have all necessary medication/prescriptions.

iii. It is your responsibility to obtain any advice on necessary equipment, which could include such items as: first aid kits, mosquito nets, or anything else advised by Younique Travel Adventures Ltd.

iv. It is your responsibility to check any country related travel advice before embarking on your trip. Specifically any advice issued by the British Foreign and Commonwealth Office: www.fco.gov.uk. Should a relevant security issue arise whilst you are away, Younique Travel Adventures Ltd may contact you advising of any potential hazards. All advice will be based on the FCO and other industry sources, no matter what your nationality.

c) Younique Travel Adventures Ltd will not be held liable or responsible for any injury or medical condition that may occur during the course of your trip.

d) If an extreme case you were to contract HIV or any other adverse medical condition during the course of your trip, Younique Travel Adventures Ltd will not liable or held responsible.

18. Fitness and Special Requests

a) We reserve the right at any time to require you to produce a Doctor's certificate of fitness to participate in the programme. If you are affected by any condition, medical or otherwise, that might affect your or other people's enjoyment of the programme, you must advise us of this at the time of booking. If we reasonably feel that we are unable to accommodate your needs, due to particular health requirements, we must reserve the right to decline your reservation, or if full details are not given at the



time of booking, cancel when we become aware of these details and apply cancellation charges as described in Clause 8 of these conditions.

b) Special requests must be made at the time of booking. We will pass on your request to our appropriate partners, or service providers, but cannot guarantee that these will be accommodated.

19. Flights & Transfers

a) Younique Travel Adventures Ltd cannot be held responsible for any action, negligence, or event relating to the purchase, or operation of flight tickets, or flights. Further, Younique Travel Adventures Ltd will not be responsible for any costs, or refunds, due to changes, or delays in flights except where stated above.

b) All programmes include a meet and greet and transfer service upon arrival. Should you experience a flight delay, or cancellation, Younique Travel Adventures Ltd will make every reasonable effort to ensure we are still able to meet you at the airport. Any costs incurred by us may be passed onto you.

c) In the event that your placement is cancelled or postponed, due to circumstances beyond our control, we and/or our partner cannot be held responsible for any expenses incurred. This includes any flight, travel, or other costs including, but not exclusive to, any charges made by the airlines for cancelling, changing, or transferring flights, or other arrangements.

d) Please note the existence of a "Community List" (available for inspection at http://europa.eu.int/comm/transport/air/safety/flywell_en.htm) detailing air carriers that are subject to an operating ban with the EU Community. Under EU Law, you have rights in some circumstances to refunds and/or compensation from the airline in cases of denied boarding, cancellation or delay to flights. Full details of these rights will be publicized at EU airports and will also be available directly from airlines. Reimbursement in such cases is the responsibility of the airline and will not automatically entitle you to a refund of the price of your arrangements from us.

20. Programme Specifics

a) You agree to advise us of flight arrival details and of any changes that may be made to your arrival details at the earliest possible opportunity. Should you arrive outside the agreed start date/time for your programme, or do not advise of your correct arrival details, you may have to cover transfer costs.

b) Accommodation and meals will be arranged for programmes where specified within individual programme details. It is your responsibility to confirm with Younique Travel Adventures Ltd whether or not they are included in your booking and to advise us of any special dietary requirements. We cannot guarantee compliancy with all dietary requirements. Please be aware that accommodation, food and facilities that you will be provided with will be of a local standard. You may be required to share a bathroom and/or bedroom and these may differ to the standard you are accustomed to.



21. Data Protection

Younique Travel Adventures Ltd operates within the guidelines set by the Data Protection Act and does not share your information with any other party unless aforementioned.

22. Governing Law

a) All matters, or disputes arising out of this contract shall be governed by and construed in accordance with the laws of England and are subject to the jurisdiction of the English courts. You may choose the law and courts of Scotland and Northern Ireland to deal with any disputes if you are a resident there.

BY MAKING A BOOKING WITH US YOU ARE ACCEPTING THESE GENERAL TERMS AND CONDITIONS YOU CONFIRM THAT YOU HAVE READ, UNDERSTAND AND AGREE TO BE BOUND BY THEM.

